



**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY  
VIDEO CONFERENCE**

Agoura Hills/Calabasas Community Center  
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301  
Thursday, February 24, 2022  
6:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/86892625974?pwd=Yk14L3g1ekhoVXJsajU0Y1A0N1pMZz09>

Meeting ID: 868 9262 5974

Passcode: 230083

Call-In Telephone Number: 1-669-900-6833

*Pursuant to Governor Newsom's ongoing state of emergency declaration, this meeting is being conducted utilizing video conferencing and electronic means consistent with AB 361, regarding the COVID-19 pandemic. Members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at [info@ahccc.org](mailto:info@ahccc.org) prior to the meeting for assistance. Emails will be summarized at the meeting.*

**I. CALL TO ORDER**

**II. ROLL CALL**

Chair James Bozajian  
Vice-Chair Deborah Lopez  
Authority Member Jim Bukowski  
Authority Member Matt Heller  
Authority Member Lucy Martin  
Authority Member Brad Rosenheim  
Authority Member Jerry Viner  
Alternate Member Denis Weber (Agoura Hills City Council)  
Alternate Member Peter Kraut (Calabasas City Council)  
Alternate Member John Suwara (Calabasas)  
Student Member Ella Dobkousky (Calabasas)  
Student Member Kearston Stepenosky (Calabasas)

**III. SPECIAL PRESENTATIONS**

A. None

**IV. APPROVAL OF AGENDA**

**V. ORAL COMMUNICATIONS**

*Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).*

**VI. CONSENT CALENDAR**

*Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.*

**A. Approval of Minutes from January 27, 2022 Regular Meeting**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**B. Approval of Demand Register for January 2022**

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

**C. Approval of Treasurer's Report for January 2022**

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

**VII. COMMUNITY ALLIANCE REPORT**

**A. Community Center Alliance Update**

REFERENCE: CCA PRESIDENT MATT HELLER

**VIII. COMMITTEE REPORTS**

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

**A. Community Center Status Update**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK  
DIRECTOR OF COMMUNITY SERVICES ERICA GREEN

**XI. MATTERS FROM COMMUNITY SERVICES DIRECTORS**

**XII. MATTERS FROM DIRECTORS**

**XIII. ADJOURNMENT**

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on March 24, 2022 at 6:30 pm.

*Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.*

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**MINUTES  
REGULAR MEETING  
BOARD OF DIRECTORS  
AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY  
VIDEO CONFERENCE**

Agoura Hills/Calabasas Community Center  
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301  
Thursday, January 27, 2022  
6:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/87398767072?pwd=dUo1cGJPZ3czcjhJaEZTWHFkZlUwdz09>

Meeting ID: 873 9876 7072

Passcode: 594685

Call-In Telephone Number: 1-669-900-6833

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**I. CALL TO ORDER**

**Called to order at 6:30 p.m.**

**II. ROLL CALL**

Present Boardmembers: Chair James Bozajian  
Vice-Chair Deborah Lopez  
Authority Member Jim Bukowski  
Authority Member Matt Heller  
Authority Member Lucy Martin  
Authority Member Brad Rosenheim  
Authority Member Jerry Viner  
Alternate Member Denis Weber (Agoura Hills)  
Alternate Member Peter Kraut (Calabasas)  
Alternate Member John Suwara (Calabasas)  
Student Member Ella Dobkousky (Calabasas)

Absent: Student Member Kearston Stepenosky (Calabasas)

Present City Staff: Erica Green, Community Services Director (Calabasas)  
Amy Brink, Director of Community Services (Agoura Hills)  
Christy Truelsen, AHCCC Treasurer

Kindon Meik, City Manager (Calabasas)  
Nathan Hamburger, City Manager (Agoura Hills)

**III. SPECIAL PRESENTATIONS**

**NONE**

**IV. APPROVAL OF AGENDA**

**Approved 7-0**

**V. ORAL COMMUNICATIONS**

**NONE**

*Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).*

**VI. CONSENT CALENDAR**

**Approved 7-0**

*Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.*

**A. Approval of Minutes from December 6, 2021 Special Meeting**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**B. Approval of Demand Register for December 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

**C. Approval of Treasurer's Report for December 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

**D. Approval of Joint Powers Authority Board Meeting Dates 2022**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**VII. ANNUAL REORGANIZATION OF THE CHAIR RESPONSIBILITIES**

**VIII. COMMUNITY ALLIANCE REPORT**

**No report given**

**A. Community Center Alliance Update**

REFERENCE: CCA PRESIDENT MATT HELLER

**IX. COMMITTEE REPORTS**

**No report given**

**X. OLD BUSINESS**

**No report given**

**XI. NEW BUSINESS**

**No Action taken**

A. Community Center Status Update

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES ERICA GREEN  
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**XII. MATTERS FROM COMMUNITY SERVICES DIRECTORS**

**No report given**

**XIII. MATTERS FROM DIRECTORS**

**No report given**

**XIV. ADJOURNMENT**

**Adjourned 7-0 at 7:35 p.m.**

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on February 24, 2022 at 6:30 pm.

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**# # #**

**AGOURA HILLS CALABASAS COMMUNITY CENTER**

**CHECK REGISTER REPORT**

Month of : January 2022

<u>Check</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
24299	01/03/22	CITY OF CALABASAS	Reimbursement for Internet Pmt	544.91
24300	01/03/22	LAS VIRGENES MUNICIPAL WATER	Water Svcs.	747.86
24301	01/03/22	SO CAL GAS COMPANY	Utility	26.58
24302	01/03/22	SOUTHERN CALIFORNIA EDISON	Electricity	1,034.02
24303	01/03/22	TYLER TECHNOLOGIES	Software Support	3,585.28
24304	01/27/22	ANIMAL & INSECT PEST MANAGEMEN	Pest Control	227.00
24305	01/27/22	CHARTER COMMUNICATIONS	Internet Access	134.98
24306	01/27/22	GLOBAL CUSTOM SECURITY INC.	Security Monitoring	105.00
24307	01/27/22	LAS VIRGENES MUNICIPAL WATER	Water Svcs.	752.15
24308	01/27/22	PYRO-COMM SYSTEMS, INC	Fire Alarm Monitoring	105.00
24309	01/27/22	SO CAL GAS COMPANY	Utility	461.64
24310	01/27/22	SOUTHERN CALIFORNIA EDISON	Electricity	1,120.16
<b>TOTAL CHECKS/EFTs:</b>				<b>8,844.58</b>
<b>#</b>				<b>12</b>

Investment Report  
For the Month of January 2022

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	0.234%	\$ 39,800.11	80%	\$ 39,800.11
Checking Account	Bank of America	On Demand	0%	\$ 9,860.99	20%	N/A
Petty Cash					0%	N/A
TOTAL COMMUNITY CENTER CASH AND INVESTMENT				\$ 49,661.10	100%	

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandemic.

*Christy Truelsen*

Christy Truelsen, Finance Director

February 9, 2022