

Attachment 1: Proposed Budget FY 2020/21 Income/Revenue	Account Name	FY 2019/20 Adopted	FY/2019/20 Projection	FY 2020/21 Adopted
100-0000-3500	City Agoura Hills/ Calabasas Contributions	100,000	100,000	100,000
	Legal Fees		21,846.32	6,000
	OPEB	90,000	0	0
100-0000-3505	Additional Contributions/ Donations	15000	0	85,000
100-0000-3503	Interest Income	608000	288599	2,500
100-0000-3506	Misc. Income	155000	78358	400
Grand Totals				193,900
Special Needs Fund				
400-0000-2900	Special Needs Fund	7655.00	7,655	7,655
Expenses Admin 4700	Account Name	FY 2019/20 Adopted	FY/2019/20 Projection	FY 2020/21
100-4700-5101	Regular Salaries	105,000	85,000	102,000
100-4700-5102	PT Salaries	38,750	35,000.00	33,600
100-4700-5103	Auto Allowance	3,600	2792.46	3,046.32
100-4700-5107	PERS	24,514	23,143.30	39,576
100-4700-5108	Health/VSP	18,420	15,534	24,225
100-4700-5109	Dental	2,112	1754.1	2,169.60
100-4700-5110	Life Insurance	500	290.04	348.37
100-4700-5111	Disability	1,249.50	969	1,198.44
100-4700-5112	Medicare	1,522.50	1,785.90	2,210
100-4700-5200	OPEB Obligation	90,000	0	0
100-4700-5420	Office Supplies	5,000	2,986.21	1,200
100-4700-5421	Postage	7,500	850	900
100-4700-5424	Special Supplies	8,000	5700	600
100-4700-5429	Rents/Leases	10,000	8200	8,768.92
100-4700-5431	Mileage	100	326.72	120

100-4700-5437	JPA Insurance	80,920	79750	39,093
100-4700-5438	Unemployment Insurance	1,000	29,000	43,205
100-4700-5442	Payroll Services	12,000	13,200	9,600
100-4700-5510	Professional Services	25,000	50,301	45,796
		435,188	356,583	357,656
Fitness 4810				
100-4810-5429	Rents/Leases	16,272	16272	12,204
100-4810-5510	Professional Services	3,500	3600	3,421.88
		19,772	19,872.00	15,626
Maintenance				
100-4850-5425	Custodial Supplies	26000.00	13330.21	1800
100-4850-5427	Communications	6000.00	6504.8	4,919.76
100-4850-5428	Utilities	95000.00	70,000	42,000
100-4850-5430	Maintenance Repairs	18000.00	\$5,061	\$6,000
100-4850-5510	Professional Services	35000.00	41,000	20,262
100-4850-5512	Landscape Services	12500.00	6170	5400
		192500.00	142,066	80,382
Building Repair Fund				
500-4880-5662	Building Repairs	312464	1949.56	1000
Grand Totals		959,924	520,470	454,664
Revenue- Expenses				-260,764
Use of Reserves				95,000
	Bank Account			
	Savings Account	312464	177,959.11	177,959.11
Year End Total				12,195

2020/20221 Adopted Budget Account Descriptions

ADMIN 4700

5101 Regular Salaries	The base salary of the Executive Director
5102 Part-Time Salaries	The base salary of the Part Time Business Manager
5103 Auto Allowance	The auto allowance for the Executive Director
5107 PERS Retirement	Retirement payments for all full-time employees including unfunded liability payments.
5108 Group Health/ Vision	Payments for CAL PERS Health and VSP premiums for all full-time employees.
5109 Group Dental Insurance	Payments for the Delta Dental premium for all full-time employees.
5110 Life Insurance	Payments for the life insurance premium for all full-time employees.
5111 Disability	The disability premium payments for all full-time employees.
5112 Medicare Taxes	For all employees, full time and part-time.
5200 OPEB Obligation	Payments to help pre-fund the OPEB account for the Center's employees.
5420 Office Supplies	Paper, stationary, envelopes, tape, pencils, pens, highlighters, markers, laminating items, post its, paper clips, fans, and similar items.
5421 Postage and Shipping	Postage for all mail, bills, certified and mass mailings.
5424 Special Supplies	Employment labor posters, name badges, plaques, business cards, specialty clerk paper and books.
5429 Rents/Leases	Monthly and quarterly charges for water filtration system, printer, scanner and photocopy machine lease.
5431 Mileage	Part-time business manager mileage.
5437 JPA Insurance	The fees for the annual contributions for our risk management service including worker's comp and liability, crime insurance, and property insurance coverage.
5438 Unemployment	Claims for all employees.
5442 Payroll Processing Fees	Payroll Processing Monthly Service and Fingerprinting/ Time Clock scanner.
5510 Professional Services	Legal fees, financial audit and reports, financial software and license, active software and license, and state controller reports.

FITNESS 4810

5429 Rents/Leases Fitness equipment lease.

5510 Professional Services Fitness equipment and AED maintenance and service.

MAINTENANCE 4850

5425 Custodial Supplies PPE supplies, toilet paper, cleaning supplies, paper towels, trash bags, and other supplies as needed.

5427 Communications Internet, telephone, and cable services.

5428 Utilities Gas, Electric, and Potable and Recycled Water services.

5430 Maintenance Repairs Supplies and services to fix different equipment at the center including air, water, tile, office, and rental equipment.

5510 Professional Services Contracted maintenance/handyman services, specialty repair service, air conditioning, pest control, security systems, fire control systems, and additional large repair services as needed.

5512 Landscaping Monthly contracted maintenance service for the parking lot, hillside, and plants on the property.

SPECIAL NEEDS FUND 400-2900

SPECIAL NEEDS Special account reserved for Therapeutics programming or Special Needs Repairs and Upgrades to the building.

BUILDING REPAIR 500-4880

Building Repairs Repairs to the building structure, parking lot, and other large-scale projects.

Check Register Report

Check Register 8/31/20

Date: 09/21/2020

Time: 12:12 pm

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Community Center

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
23790	05/22/2020	Printed			BRUND	CHRISTIE BRUDERLIN STINER	Membership Refund	17.71
23805	05/22/2020	Printed			DALL	GIANNA DALLMAN	Membership Refund	17.71
23832	05/22/2020	Printed			HATT	CRAIG HATTORI	Refund for 10 unused visits	25.00
23843	05/22/2020	Printed			JACO	NICOLLE JACOBS	Membership Refund	22.65
23856	05/22/2020	Printed			MARCH	MARY MARCHIS	Membership Refund	22.65
23866	05/22/2020	Printed			MOTTE	TIMOTHY MOTTE	Membership Refund	17.71
23876	05/22/2020	Printed			RAPH	SHABNAM RAPHAELY	Breakthrough Refund	34.00
23911	05/22/2020	Printed			YAMA	ROSHON YAMANI	Membership Refund	17.71
23919	06/05/2020	Printed			AYBA	AYBA	Security Deposit Refund	175.00
23931	06/05/2020	Printed			KINGJ	JASMIN KING	RAD RUN Refund	45.00
23936	06/05/2020	Printed			PELE	GALIT PELED	Security Deposit Refund	175.00
23952	06/19/2020	Printed			BIGEL	RAN BIGELMAN	Security Deposit Refund	175.00

Total Checks: 12

Checks Total (excluding void checks): 745.14

Total Payments: 12

Bank Total (excluding void checks): 745.14

Total Payments: 12

Grand Total (excluding void checks): 745.14